

# A career in the oil and gas industry



## External Affairs & CSR Manager

The purpose of this role is to support and execute external communications and corporate social responsibility initiatives, enhancing and safeguarding the company's reputation and brand.

### Your responsibility and key objectives will be:

- Developing the corporate profile
- Developing CSR strategy, programmes and projects
- Supervising production of CSR communications, including CSR report and internet
- Devising and implementing communications strategies and solutions to high profile problems to protect and promote the company's reputation with key stakeholders such as the media, local communities and government
- Implementing targeted global stakeholder plans
- Monitoring the company's external operating environment to identify emerging issues and facilitate early planning and message development
- Maintaining an awareness of events and company activities that may require planned public affairs activities, and preparing briefings and regular reports

### You should have a degree in a relevant subject.

### You will need:

- Circa 10 years working for the extractive industries in corporate communications and/or government relations role
- Experience in developing corporate CSR strategy and managing projects
- Understanding of corporate reputation issues
- Experience of building and maintaining global networks
- Ability to translate complex information into strong, easily delivered messages
- Crafting newsworthy ideas for corporate communications.